

# DEPOSITARY RECEIPTS

## BOOKS CLOSED / OPEN ANNOUNCEMENT

January 7, 2015

**ATTENTION: International Research, Sales, Trading and Operations Staff**

### Ricoh Company, Limited

**Symbol:** RICOY  
**CUSIP Number:** 765658307  
**Exchange:** OTC  
**Ratio (DR:ORD):** 1 : 5  
**Country of Incorporation:** Japan

**Books Closed:** January 12, 2015      **Books Open:** January 16, 2015

| <u>Transaction</u> | <u>Status</u> | <u>Reason(s)</u> |
|--------------------|---------------|------------------|
| Issuance           | Closed        | Corporate Action |
| Cancellation       | Closed        | Corporate Action |

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